



# Planning and Development

## Extension Request Form for Land Disturbance Applications and Permits

Project Address: \_\_\_\_\_ Permit Number: \_\_\_\_\_

Applicant's Name/Company: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

**Land Disturbance Permit Application:** If a land disturbance permit application is deemed insufficient, the applicant must resolve and resubmit the materials required to complete the application within 30 days of the original submission of the application. An insufficient application that has not been revised to meet the completeness requirements shall expire on the thirtieth day. Once a land disturbance permit application has expired, the application must be resubmitted in full.

**Land Disturbance Permits:** Land Disturbance Permits are valid for a period of two years from the date of final approval. An approval may be extended by the body that issued the original approval for up to one year. Requests for extensions of more than one year must show good cause for need for extension. The applicant shall submit a request for an extension in writing to the planning and development director at least 60 days prior to the date of approval termination.

Applicant understands and acknowledges that expired permits and applications may not be extended. This is subject to the terms and conditions of the Applicant Acknowledgement and the City of Branson Municipal Code, Ch. 94.

**Please check one of the following:**

I am requesting an extension for my land disturbance permit application.

I am requesting an extension for my land disturbance permit.

**Reason for Extension Request:**

Are there currently any sediment and/or erosion control violations, or other stormwater pollution violations associated with this property? Yes No  
If yes, explain:

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_ Check One:  Property Owner  Permit Holder

**Official Use Only**

**Date Request Received:** \_\_\_\_\_ **Permit Number:** \_\_\_\_\_ **Extension: Granted / Not Granted**

**Previous Expiration Date:** \_\_\_\_\_ **New Expiration Date:** \_\_\_\_\_

**Comments:**

**Name:** \_\_\_\_\_ **Title:** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_