



Planning and Development

Extension Request Form for Building Applications and Permits

Project Address: _____ Permit Number: _____

Applicant's Name/Company: _____

Address: _____ City: _____ State: _____

Email: _____ Phone: _____

Building Permit Application: Building permit applications are valid for 180-days from the date of the permit application. Valid applications shall be deemed abandoned 180-days after the date of filing if the application has not been otherwise denied or permitted in accordance with the Branson Municipal Code. The building official is authorized to grant one extension of time for a period not exceeding 180-days. Extensions must be requested prior to expiration of the application, utilizing the Extension Request Form available on the City's website. Justifiable cause must be demonstrated for approval.

Building Permits: Building permits are valid for a period of 1 year from the date of issuance. Every permit issued shall become invalid for any of the following reasons:

1. Work on the site authorized by such permit has not commenced within 180-days after its issuance.
2. Work authorized on the site by such permit is suspended or abandoned for a period of 180-days after the time the work commenced. Work shall be deemed suspended / abandoned if continuous and substantial progress is not made under the term of the permit during any 180-day period. Substantial progress is determined to be one or more of the required permit inspections being passed.
3. No permit extension request has been received prior to the permit expiration date.

The building official is authorized to grant, in writing, an extension of time not exceeding 180-days. In no event shall more than three, 180-day extensions be granted for a permit. Extensions must be requested in writing, utilizing the Extension Request Form available on the City's website, prior to the permit expiration date. Justifiable cause must be demonstrated for approval.

Applicant understands and acknowledges that expired permits and applications may not be extended. This request is subject to the terms and conditions of the Applicant Acknowledgment and the City of Branson Municipal Code, Sec. 18-9.

Please check one of the following:

___ I am requesting an extension for my building permit application.

___ I am requesting an extension for my building permit.

Reason for Extension Request:

Are there any active Code Enforcement / Building Safety violations associated with this property? _____

Signature: _____ Date: _____

Print Name: _____ Check One: ___ Property Owner ___ Permit Holder

Official Use Only

Date Request Received: _____ **Permit Number:** _____ **Extension: Granted / Not Granted**

Previous Expiration Date: _____ **New Expiration Date:** _____ **Comment:** _____

Name: _____ **Title:** _____

Signature: _____ **Date:** _____