

PARKS & RECREATION DEPARTMENT

RECREATIONAL PROGRAMS | SPECIAL EVENTS | PARKS & FACILITIES

FOOD TRUCK FAQ's

Updated 3-9-22

How do I get permission to set-up my food truck on park property?

All food trucks or food vendors wishing to operate on park property are subject to approval by the Parks and Recreation Department. Potential vendors will be required to submit a Temporary Use Permit Application with the Planning & Development Department. Branson Parks and Recreation reserves the right to determine if food trucks will be allowed at any events on park property based on factors including, but not limited to, adequate space, appropriate environment, and sales of other food or concession items.

Is there an application?

An application fee of \$50.00 and a technology fee of \$15.00 is due to the Planning Department upon submittal of the Temporary Use Permit through the City's online portal at www.citizenserve.com/branson. The application fee is an annual fee which is good for one calendar year. If you have questions, please contact the Planning Department (417-337-8525).

Are there fees to set up on park property?

Yes, upon approval of the Temporary Use Permit Application, the food truck or vendor will coordinate with the Parks & Recreation Department (417-335-2368) for additional applicable fees. For example, a set-up fee of \$50.00 and/or percent of total gross sales may be charged based on the event. Any set-up fees will be required to be paid in full before the start of the event. Total gross sales percentages will be paid at the conclusion of the event based on total receipts.

Are food trucks required to obtain a City of Branson business license before an event?

Yes, anyone operating a food truck on City of Branson property will be responsible to obtain a business license from the City. If you do not already have a business license, please contact the City's Finance Department (417-337-8553) for more details. Temporary licenses are available for one-time or limited use only.

What does Taney County Health Department require?

The Taney County Health Department requires food trucks or vendors to file a Temporary Food Event Vendor/Organizer Application, even if they have a permanent license. For an event with a single food truck or vendor, the food truck or vendor will be required to submit the appropriate paperwork to the Health Department at least 10 business days in advance of the event. For larger events with multiple food trucks, the organizer will be responsible to fill out Sections A and C of the Temporary Food Event Vendor/Organizer Application, and the vendor will be required to fill out sections B and C. The organizer must submit their paperwork 30 business days in advance, and the truck or vendor must submit their portion of the paperwork at least 10 business days in advance.

For non-profits hosting events, we recommend contacting the Taney County Health Department (417-334-4544) for further direction, as many of these are handled on a case-by-case basis.

When can I set up?

Set-up will be allowed no more than 2 hours before the start of a scheduled event. Tear down should be completed immediately following an event.



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How many food trucks are allowed at an event?

According to Branson Municipal Code, three food trucks are allowed per parcel at any given time unless approved as part of a special event (requiring a Special Event Permit) or a food truck court.

What else is required?

All food trucks or food vendors will be required to meet the site and operating standards outlined in the Branson Municipal Code 94-64. The City of Branson Municipal Code can be found on the City of Branson website (www.bransonmo.gov).

Contact information:

City of Branson Parks & Recreation Department: 417-335-2368

City of Branson Planning & Development Department: 417-337-8525

City of Branson Finance Department: 417-337-8553

Taney County Health Department: 417-334-4544