



Athletic Facility Reservation Policies and Procedures



Branson Parks and Recreation
1501 Branson Hills Parkway
Branson, MO 65616
(417) 335-2368 | bransonparksinfo@bransonmo.gov

Revised November 1, 2021

Athletic Facility Reservation Policies and Procedures

The Branson Parks and Recreation Department offers athletic facilities available for use and reservation by the community and visitors. The Athletic Facility Reservation Policies and Procedures provide for rules, procedures, fees and liability governing the use of City of Branson athletic fields.

Athletic Facilities Available for Rental

Branson RecPlex: 1501 Branson Hills Parkway, Branson, MO 65616

- Four (4) softball fields with portable mound options
 - Two (2) 300' fields with 50'-90' base options with lights
 - Two (2) 220' fields with 50'-70' base options with lights
- Two (2) batting cages
- Soccer fields (grass) with lights
 - Ability to host two (2) regulation fields according to USSF regulations or multiple youth fields.
- Two (2) basketball courts with 8'-10' net height options with drop-down divider curtain option
- Two (2) volleyball courts with adjustable net height options
- Six (6) indoor pickleball courts

Alexander Park: 901 Hawthorn St, Branson, MO 65616

- Two (2) open outfield softball fields with 50'-65' base options with lights
 - Ability to have temporary fencing up with outfield dimensions of 200'
- Soccer fields (grass) with lights
 - Ability to host one (1) u10 regulation pitch in according to USSF regulations

Stockstill Park: 200 Melody Penner Lane, Branson, MO 65616

- Two (2) open grass fields capable of hosting field hockey, football, lacrosse, or soccer with lights
- Six (6) tennis courts with lights

Definition of Use

- **Organized Community Use** – Facilities are utilized and reserved by the Branson Parks Department for the purpose of hosting league games, practices, tournaments, clinics, instruction, community special events or other uses where a fee is typically charged for participation.
- **Private Individual Use** – *Facilities are available to reserve for private use of the gymnasium, baseball/softball, or soccer field. Examples include youth basketball practice, youth baseball practice, or individual or group instruction. Facilities may be reserved online or at the front desk. All groups must sign a liability waiver. Payment of fees is required at the time of reservation.*
- **Private Group Use** – *Facilities are available to reserve for a private group for the purpose of a tournament or event. To complete the reservation, a letter of agreement is prepared and applicable fees paid, including a reservation fee when required. A certificate of liability insurance is required before the start of the event.*
- **Public Use** – Athletic facilities open to public for individual use without reservation of facility.



How to Make a Reservation

Private groups may contact the Branson RecPlex at (417)335-2368 or bransonparksinfo@bransonmo.gov to inquire about availability. Once a date is agreed upon, a letter of agreement will be created that details the responsibilities of the Branson Park’s Department and the private group as related to the tournament/event. The private group is responsible to provide a schedule of events, field/court dimensions, and other applicable details prior to the event. A certificate of liability naming the City of Branson as an additional insured will be required before the event date.

Payment

To complete the reservation and hold the selected dates and times, a non-refundable reservation deposit must be received in the amount 25% of total rental fee. Please note that all deposits will be applied toward the rental fee. The remaining rental fee is due at the time of the tournament/event. If the event is cancelled by organizer due to non-weather-related factors, the deposit will be retained. Payment may be made by credit card (VISA or MasterCard), cash, or check. Checks are made payable to City of Branson. Checks and cards must be in the name of the individual or organization listed as the applicant.

Facility Rental Rates *Updated November 2021*

Facility	Fee
Gymnasium (2 Courts)	\$500/8-hour minimum \$60/hour for each additional hour Includes set-up, player benches, scoreboards and access to RecPlex lobby for gate admission
Ball Field Complex (4 Fields)	\$725/Day \$75 add-on for groom and reline of complex Includes field preparation, scorepads, pitching mounds, access to gate booth, office access for Tournament Director, batting cages and lights
Alexander Ball Fields (2 Fields)	\$300/Day
Soccer Complex	\$600/Day Includes lining, painting, and lights This multi-purpose grass field measures 120,000 square feet and can accommodate soccer, ultimate Frisbee, rugby, lacrosse, football and more