



2015 RENTAL AGREEMENT & WAIVER
 417-335-2368 phone, 417-335-2523 fax

RECPLEX			STOCKSTILL		COMMUNITY CENTER		
Community Room A		*Requires management approval		Large Pavilion		Card Room	
Community Room B		*Full Gym		Small Pavilion		Classroom A	
Room A/Patio		*North Court		*Kiewit Field		Community Hall	
Room B/Patio		*South Court		*Huff Field			
Patio		*Baseball Field #1					
Pavilion A		*Baseball Field #2		RECPLEX POOL		ALEXANDER	
Pavilion B		*Baseball Field #3					
Pavilion C		*Baseball Field #4				*Baseball Field #1	
Pavilion D		*Soccer Field #1		Birthday Pav-Yellow		*Baseball Field #2	
		*Soccer Field #2		Private Pool Party			

*** If you are using the RecPlex pavilions, please not drive on walking paths.**

Date/Dates Requested _____ Hours: _____ am/pm to _____ am/pm

Purpose of Use _____ Expected Attendance _____

Name Making Reservation: Persons in charge MUST BE in attendance.

Name _____ Email _____

Name of Organization _____

Address _____
Street city Zip

Phone: Home _____ Work _____ Cell _____

Setup instructions (RecPlex meeting rooms only) _____

For office use: Paid: check cash charge Amount: _____ date _____ staff initials _____ card made _____

Damage Waiver

Please read and sign:

I, the undersigned, assume the responsibility for damage that may be caused by this group and agree to reimburse the City of Branson for same within 10 days of being billed for it by the City. I agree to assume liability for damage as ascertained by the Parks Director. Failure to reimburse the City of Branson for damage shall result in charges being filed by the City Prosecutor as well as possible civil action in state court. I have read the rules and understand and accept them. I assume responsibility for the conduct of this group.

Signature

Please note:

During hours in which the City offices are open, persons in charge of activity are accountable to the Branson Parks & Recreation Dept.

At any time an activity becomes an interference with City business or when conduct is not in accordance to accepted standards, such activity will be halted and all persons will be removed.

GENERAL LIABILITY RELEASE

I, _____, the undersigned, in consideration of receiving permission from the CITY OF BRANSON, to engage in athletic events, participation in community service, or to engage in the utilization of any of the services and facilities of the CITY OF BRANSON, the receipt of such permission being hereby acknowledged and in further consideration of receiving permission to participate, the undersigned does hereby release the CITY OF BRANSON, its agents, officers, servants, and employees, of and from any and all liability, claims, demands, actions, and causes of action whatsoever, arising out of or related to any loss, damage, or injury, including death, that may be sustained by the undersigned, while in, on, or upon the premises or engaged in such activities, owned by, sanctioned by, or under the supervision of the CITY OF BRANSON.

The undersigned being duly aware of the risks and hazards inherent upon engaging in such activities or participating in such activities, hereby elects voluntarily to enter upon the premises, and to engage in or participate in such activities knowing that said activities or participation may be hazardous. The undersigned hereby voluntarily assumes all risks of loss, damage, or injury, which may be sustained as the result of such participation and activities.

NOW, THEREFORE, in consideration of the premises extended to me by the CITY OF BRANSON, through its officers and agents for such participation, I do hereby for myself, my heirs, personal representatives, remise, release, and forever discharge the CITY OF BRANSON and all of its officers, agents, and employees, acting officially or otherwise, from any and all claims, demands, actions, or causes of action, on account of any injury to me which may occur from such activities or participation.

THIS IS A RELEASE – I HAVE READ AND UNDERSTOOD BEFORE SIGNING.

Signature _____

Date _____



BRANSON REC PLEX / PAVILION POLICIES & PROCEDURES

1. Use of alcoholic beverages is prohibited.
2. Built in grills are available at pavilion areas. Portable grills may be brought in. No ground level fires permitted and all grill coals must be disposed of properly. Do not dump grill coals on the ground.
3. Smoking is prohibited except in designated areas. For the health of our community, parking lots will serve as the designated smoking areas.
4. Gambling is prohibited.
5. Political activity other than City or County may be permitted only if approved by the Board of Alderman.
6. The furniture, chairs, and tables assigned to the facility may not be removed from the facility.
7. All groups are required to sign a liability waiver. Organized groups and national associations are required to show proof of insurance before rental (certificate of general liability insurance listing the city as additional insured).
8. Rates for groups, which meet at the Branson RecPlex, are subject to review on a yearly basis.
9. All groups which meet at the facility are subject to review and may be asked to vacate the building due to disruptive behavior
10. A deposit, if applicable, is due at the time the reservation is made. All or part of the deposit will be returned depending on clean-up effectiveness.
11. Balloons are not allowed to be **released** anywhere on property.
12. **Payment is due at the time the reservation is made. No refunds will be given if less than a 48 hour cancellation notification is made.**

Branson RecPlex Refund Policy

To request a refund no less than 48 hours in advance of your scheduled reservation, call or stop by the RecPlex during business hours of 8:00am to 4:30pm Monday through Friday. Participants have 30 days after the cancellation of or rain out of a reservation to pick up a refund. After 30 days, the refund will be forfeited and moved into a scholarship fund.